

**Meeting Summary of the Harriet Tubman School Advisory Council
March 10, 2022**

The Harriet Tubman Advisory Council (HTSAC) held a meeting on Thursday, March 10, 2022, at 10am onsite. The following members were present:

Bessie Bordenave – Chair
Howard Lyles
Becky McKirahan
Herman Charity
Frank Turner
Doug Sands
James LeMon

Mike Blevins, Department of Recreation and Parks
Matt Madera, Department of Recreation and Parks
Michael Kaminetz, Department of Public Works
Kori Jones, Department of Recreation and Parks
Ryan Etter, Department of Recreation and Parks

Meeting was called to order at 10:03 am. Motion to approve the January minutes was made. Approved unanimously.

Project Update

- Doors and furniture meeting on 3/14 to discuss delivery
- Fencing meeting has been pushed back until May/June due to funding constraint
- Signage is currently being fabricated
- Mural area
 - Contractor providing adequate wall surface
- Bathroom with changing table is currently under construction
 - Changing table is on order
- Some windowsills have been installed out the additional 2 inches needed
- Supply chain issues update
 - Fabric filter to be installed
 - Steel for vestibule and roof deck have been installed
- Lifts have been tested
- Kick plates for doors will be bronze to match building in the corridors only
- Dorfman Models are coming along well per Shawn Gladden
- Experiencing supply chain disruptions involving A/V equipment and one electrical panel.

New Business

- Electrical Panel was released past June
 - Delivery kept getting pushed back
 - Expected delivery date is late March
 - HVAC work will need to wait until panel is delivered
 - Affects completion of flooring work

- Howard County Facilities has located a panel that should work if delivery does not come by end of March
- Exhibit Rooms
 - Shawn, Carol, and Brigitt reached out to Mike Kaminetz to talk about the furring of the walls in the exhibit hall.
 - 9'8" highwalls, prefer flat surface for the entire wall height up to the roof deck
- Hallway in front of gym entrance will have photos of graduating classes
- History of Harriet Tubman will be at top of stairwell by lifts
- Exhibit Hall Room 1
 - Welcome signs in door ways
 - Will include sponsorships
 - Benjamin Banneker and Oral History
 - Will include slave history
- Room 2
 - Will have military history
- Room 3
 - Kraft Dorfman model
 - Churches and homes will be displayed
- Above the lockers will display the pioneers of Howard County
- A/V
 - Some equipment arriving in July
 - Will not delay building occupancy
 - Operational A/V equipment as of May 13
 - 101A HT Conference Room
 - 105 Youth Room
 - 108 Multipurpose Room
 - 109 Multipurpose Room
 - 121 Turner Room
 - 130 Reading room
 - The following rooms are dependent on equipment availability
 - 113 Auditorium
 - Sound boards audio network card may be delayed until September
 - Analog connection could be used as temporary solution.
 - 112 Multi-purpose
 - 123 Art Activity
 - 124 Dance
- Door Hardware
 - The new door hardware was erroneously specified as a satin chrome finish
 - Revising hardware to match the original hardware finish along the main corridor only.
 - All back-of-house areas will maintain the specified satin completed pricing and this has been approved
 - Order placed on 3/8, delivery expected in 6-8 weeks
- Grand Opening
 - Looking at Memorial Day
- Harriet Tubman Day
 - Everything should be completed

- Class of 1952/1962 June Event

Adjournment

Bessie Bordenave moved to adjourn the meeting, which was seconded by Herman Charity and carried unanimously. The meeting adjourned at 10:42am.

Group toured the building at the conclusion of the meeting.